



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	CAMP EDUCATION SOCIETY'S RASIKLAL M. DHARIWAL INSTITUTE OF MANAGEMENT
Name of the head of the Institution	BHARAT PRALHAD KASAR
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	020-27640654
Mobile no.	9209101851
Registered Email	director.campmba@gmail.com
Alternate Email	instituteofmanagement.campmba@gmail.com
Address	Sector No. 27/ A, Pradhikaran, Nigdi,
City/Town	PUNE
State/UT	Maharashtra
Pincode	411044

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			private																
Name of the IQAC co-ordinator/Director			Dr. Asita A. Ghewari																
Phone no/Alternate Phone no.			02027640654																
Mobile no.			9766347360																
Registered Email			naac.campmba@gmail.com																
Alternate Email			asita.sa@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.campmba.com																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.campmba.com/assets/Academic%20calendar%20Jan.%2019.pdf																
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>2.83</td> <td>2019</td> <td>20-May-2019</td> <td>19-May-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	2.83	2019	20-May-2019	19-May-2024
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				Period From	Period To														
1	B++	2.83	2019	20-May-2019	19-May-2024														
6. Date of Establishment of IQAC			08-Jun-2018																
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Capital Market Awareness.</td> <td>09-Sep-2018 01</td> <td>32</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Capital Market Awareness.	09-Sep-2018 01	32					
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Capital Market Awareness.	09-Sep-2018 01	32																	

Prof. Ritu Kasliwal Participated in workshop on MBA New Syllabus (2019) at PUMBA	20-May-2019 01	1
Dr. Asita Ghewari Participated Short Term FDP on 'Innovative Teaching Skills for Management Teachers' organized by Faculty Development Centre UGC-HRDC, SPPU Pune	15-Jul-2018 07	1
Business Research Methods Live Project Competition.	20-Oct-2018 01	58
Personality Grooming session	01-Feb-2019 01	43
Nirbhay Kanya Abhiyan (Counselling Session)	05-Feb-2019 01	37
A seminar on	13-Mar-2019 01	40
Workshop under Nirbhay Kanya Abhiyaan -Felicitation of Successful Women	08-Mar-2019 01	25
State Level Seminar on	07-Mar-2019 01	74
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 00	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File														
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes														
If yes, mention the amount	145068														
Year	2019														
12. Significant contributions made by IQAC during the current year(maximum five bullets)															
Institute Accredited by NAAC B grade (CGPA 2.833) 7 CoCurricular and 3 extra curricular activities were conducted for overall development of students All the faculty members were deputed for various FDPs / seminars / Conferences Library automated with Autolib software															
No Files Uploaded !!!															
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year															
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Plan for accreditation</td> <td>Institute Accredited by NAAC B grade (CGPA 2.833)</td> </tr> <tr> <td>Academic Development of Students</td> <td>Seven Co-curricular activities conducted</td> </tr> <tr> <td>Overall development of students</td> <td>Three Extra Curricular activities were conducted</td> </tr> <tr> <td>Teaching aids to be incorporated</td> <td>SMART Classrooms developed</td> </tr> <tr> <td>Automation of Library</td> <td>Library fully automated with AutoLib Software</td> </tr> <tr> <td colspan="2">No Files Uploaded !!!</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	Plan for accreditation	Institute Accredited by NAAC B grade (CGPA 2.833)	Academic Development of Students	Seven Co-curricular activities conducted	Overall development of students	Three Extra Curricular activities were conducted	Teaching aids to be incorporated	SMART Classrooms developed	Automation of Library	Library fully automated with AutoLib Software	No Files Uploaded !!!	
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Automation of Library	Library fully automated with AutoLib Software														
No Files Uploaded !!!															
14. Whether AQAR was placed before statutory body ?	No														
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes														
Date of Visit	14-May-2019														
16. Whether institutional data submitted to AISHE:	Yes														

Year of Submission	2019
Date of Submission	15-Jan-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institute believes in planning and proper documentation for curriculum delivery. For the planning of curriculum in every semester, institute gives the emphasis on Academic Calendar, Time Table, Concurrent Evaluation Plan, Teaching Plan and Course File. Every semester, institute prepares the Academic Calendar which includes the Commencement and Conclusion dates of Semester; Curricular Activities and Extra Curricular Activities schedule and Holidays. Academic Calendar is prepared in line with university academic calendar and it is communicated to students and teachers well in advance. On the basis of course preference of faculty members and their expertise, the courses are allocated to them and time table is prepared. Course teachers prepare their teaching plan as per the guidelines of university. In the teaching plan, concurrent evaluation for the particular unit is decided by the teacher and it is communicated to the students. The planner documents help the course faculty to prepare the course file for the allotted courses. Time Table and Concurrent Evaluation Plan are communicated to students. Institute try to adhere to the Academic Calendar, Time Table and Concurrent Evaluation Plan. These activities are monitored by the respective faculty as well as Academic coordinator. Faculty uses different teaching pedagogy like Smart Classroom, Case Study method, live projects, Role Play, quiz, ICT etc. to make effective learning. Apart from teaching, for overall grooming of students, institute organise different curricular and extra-curricular activities. Seminars, Competition, Certification program, Alumni interaction, industrial visits, expert guest faculty sessions has been organised as a curricular activities for students. To inculcate human values, institute arrange blood donation camp, Tree Plantation drive and Visits to Orphanage homes, old age homes, etc. Institute always try to make academic infrastructure ultra-modern for better engrossing learning environment for students. During this Academic Year, every course faculty created the google classroom for their respective courses. Through this study material, quizzes, etc. were shared with the students. Institute believes in two way process for effective implementation of system. To achieve this, feedback about the course teacher has been taken in every semester. Director communicates the input of feedback to the respective course teacher for the further improvement. Institute implemented the Open Door Policy to enable barrier free communicate of students related to their problems and opinions. For effective implementation of curriculum, periodically faculty meetings are conducted to know the challenges and difficulties of faculty members. Every faculty members take the concurrent evaluation as per the schedule and maintain the records of marks. At the end of every semester, faculty members compile the marks and forward it to the university. Through the Academic and Administrative Audit (AAA) at the end of academic year, AAA committee verifies the documentation. AAA committee comprises the one external and internal senior academician.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Disaster Management		30/01/2019	02	Employability	Skill Development
Personality Development		02/09/2018	07	Employability	Skill Development
Tally GST		15/01/2019	30	Employability	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	Lab in Recruitment and Selection	25/07/2018
MBA	Lab in Job Design	25/07/2019
MBA	Lab in Training	25/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Not Applicable	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	55	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Business Communication Lab	16/08/2018	60
Leadership Lab	16/08/2018	60
Personality Development Lab	16/08/2018	60
Lab in Recruitment and Selection	25/07/2018	14
Lab in Job Design and Analysis	25/07/2018	14
Lab in Training	25/07/2018	14
Lab in Legal Compliance	02/01/2019	14
View File		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
MBA	Summer Internship Program	38
MBA	Dissertation	37
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The institute has a multidimensional and well defined process of feedback system. The institute is practicing a 3600 feedback systems accommodating all the stakeholders including students, faculty, industrial persons, visitors and alumni. The feedback is not only taken on the part of curriculum but also it includes academic and administrative improvements, infrastructure augmentation, ambience and hygiene maintenance. The feedback mechanism helps the institute to incorporate relevant changes in the curriculum, course delivery, administrative processes, ambience improvement and fortify hygienic environment. Students are the heart of this mechanism. • Course wise and teacher wise Student feedback is taken every semester and the suggestions are communicated to respective faculty member by the Director. • The following parameters are included in the feedback o Punctuality o Use of innovating teaching methodology o Inclusion of Practical / corporate examples during Course delivery o Timely completion of syllabus o Helping approach of faculty o Concurrent evaluation • Students' feedback on the curriculum is to be taken at the end of every year and their suggestions are communicated to concern authority for the syllabus framing and restructuring. • Apart from that, students feedback on the infrastructure has been taken in line with NAAC SSS questionnaire. • Institute also believes in open door policy and suggestion box scheme. These systems has been implemented by the institute. • As committee form of structure where student representative are the members of various committees, valid student feedback and suggestions are incorporated in institute functioning. Faculty Members • Curriculum feedback is taken from faculty members as one of the stakeholders. • Institute has a policy of Exit Interview of every staff who are leaving the institute. Through this system, Director gets the valuable suggestions regarding betterment of functioning of institute. Alumni Though the alumni association is not formally registered, institute have strong connect with the alumni. • Alumni interactions with students are periodically arranged by the institute. During the alumni's visit to the institute suggestions and inputs of alumni are taken by teachers informally and formally in the Visitor's book. • Curriculum feedback is taken annually from the alumni. Employers The feedbacks offered by the employers / industry personal about the curriculum are given due weightage and faculty members put forth these suggestions during the syllabus revision meetings. The curriculum feedback from the stakeholders is taken annually. Feedback forms are made available on the institute website as well as it has been circulated through social media and hard copy to have maximum coverage. The analysis has been done by IQAC. The institute has the advantage of faculty members being members of 'Board of Studies' and 'Syllabus

Revision Committees' of University to communicate and incorporate valid suggestions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA		60	60	60
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	0	103	0	6	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute has developed and implemented a 'Student Mentoring System' to cater to the academic and non - academic grooming of the students. 'Student Mentoring System' has a Mentor – Mentee Program that helps students in their academic, personal professional progress. Institute assesses students' learning levels immediately after admissions and under Mentor - Mentee program faculty mentors are assigned to a group of students. Each Mentor identifies slow learners and advanced learners from a group of students. Accordingly, mentors take required remedial measures if necessary. Mentors also identify the other learning needs of students through initial meetings. Every student is made aware of his / her progress through concurrent evaluation. The mentor counsels the student to improve the individual grades. Through this Program, a strong bond between teachers and students is created and minimizes students academic stress related issues. Mentors of the defaulters take follow up students with the intention that he / she can counsel. Slow learners are being Counselling by their respective mentor. The mentor identifies their problems and accordingly remedial actions are taken. The institute has developed a buddy concept. Under buddy concept, in typical cases, Students are suggested to sit together such that commerce and non commerce graduate for Accounts and finance sessions and Engineers and science graduates with Arts and Commerce students for statistics and mathematics based courses. These students are informal mentors of their fellow students. Institute organizes regular Alumni interaction with the existing students. It helps students to get mentoring for selection of specialization, update current changes in market, writing profile, developing interview skills, and to be active in academic and curricular activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
6	6	0	1	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Assistant Professor	Nil
2018	Nil	Associate Professor	Nil
2018	Nil	Director	Nil
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
MBA	Not Applicable	4	10/05/2019	06/07/2019
MBA	Not Applicable	3	08/12/2018	23/01/2019
MBA	Not Applicable	2	14/05/2019	06/07/2019
MBA	Not Applicable	1	12/12/2018	23/01/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CBCS GS curriculum is implemented for MBA. Programme structure and course contents are designed as per student aspirations industry expectations. MBA curriculum includes full credit and half credit courses. Full credit course has 30 marks concurrent evaluation (CE) and 70 marks University evaluation. Half credit course has 100 CE. Course teachers in consultation with academic committee decide 3-5 components for CE that are conveyed to students in advance. CE components range from traditional methods of class test, home assignments, field visit report, in depth viva, case presentations, Project Competition along with modern methods like google classroom, google forms, etc. The results and feedback of CE are communicated within one week of CE. Mentors counsel students for improvement in results through Mentor-Mentee framework. Course teachers offer additional opportunities to student(s) to improve their CE performance if required. Open door policy to resolve grievances in CE where students can approach Academic Coordinator or Director in case of dispute is in place. Proper care is taken to avoid the burden of more CE components evaluation on the same day / week. Remedial classes are conducted for slow learners. The reforms initiated in continuous evaluation during the MBA programme prepares a student for career in diverse sectors of the industry domestically and globally. CE facilitates learning in theory and practice of

different functional areas of management and equips the students with an integrated approach to various functions of management. The consistency and transparency of CE helps the institute in achieving PSOs and COs.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institute being affiliated to Savitribai Phule Pune University (SPPU) adheres to the University academic calendar announced at the beginning of the year. The University academic calendar mentions the dates of Commencement of term, Filling of exam forms, examination dates, end of semester, declaration of results and list of Holidays. Institute academic calendar prepared by the Academic Committee mentions dates of academics, co-curricular extracurricular activities, concurrent evaluation and holidays. With the help of course distribution and academic calendar, every course teacher accordingly submits the lesson plans to the Academic Committee. Academic committee analyzes the consolidated class wise schedule of CIE components totaling to 38 in number of all the courses. If required, academic committees in consultation with respective course teachers make necessary changes such that not more than four CIE components appear in a week. Due care is taken so that two CIE components do not come on the same day. The Academic Calendar is finalized, approved and communicated by the academic committee to the teachers and students. The detail schedule of CIE components is shared with the students by the course teacher through their individual lesson plan. Academic calendar containing major activities and list of holidays is displayed on notice board and institute website. Academic coordinator takes periodic review of the implementation of the academic calendar and accommodates minor changes (if any). Academic committee is referred to for any major deviations in the academic calendar. Periodic students' feedback also help to understand the deviations and take timely corrective actions. The changes in the academic calendar (if any) are communicated to the students and teachers from time to time. Periodic review meetings of the Academic committee help for effective attainment of PSOs and COs.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.campmba.com/assets/MBA%20Program-COs.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Not Applicable	MBA	Not Applicable	43	29	67.44

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.campmba.com/assets/2.7.1.%20Student%20Satisfaction%20Survey%20--%20Analysis.docx%20\(1\).pdf](https://www.campmba.com/assets/2.7.1.%20Student%20Satisfaction%20Survey%20--%20Analysis.docx%20(1).pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A seminar on Supply Chain Management - Case of Mumbai Dabbawalas"	MBA	13/03/2019
Workshop under Nirbhay Kanya Abhiyaan -Felicitation of Successful Women	MBA	08/03/2019
State Level Seminar on "Sustainable Development in VUCA World"	MBA	07/03/2019
Nirbhay Kanya Abhiyan (Counselling Session)	MBA	05/02/2019
Workshop on Disaster Management	MBA	30/01/2019
Capital Market Awareness.	MBA	09/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/07/2018	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	01/07/2018
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MBA	2	2.75
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA	11
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	2	2	1	2
Attended/Seminars/Workshops	0	3	0	5
Presented papers	6	2	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nirbhay Kanya Abhiyan Counseling	SPPU	4	28
Blood Donation Camp	Dr. A.B.Telang Senior College of Arts, Science and Commerce	4	35

Yoga Day	Dr. A.B.Telang Senior College of Arts, Science and Commerce	5	8
Tree Plantation Drive	Pushpak Amusement Ltd, Appu Ghar Nigdi, Pune-44.	4	20
Orphanage Home Visit	Aashram of Shree Dadamaharaj Natekar Moraya Trust, Chikhali, Pune.	3	20
International Women's Day	Swami Samarth Pratishthan, Jamkhed	4	28
Workshop on "Disaster Management"	Savitribai Phule Pune University Board of Students' Welfare Department and Life Saver Fire Services, Nigdi, Pune	6	45
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen- cy/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Dr. A.B.Telang Senior College of Arts, Science and Commerce	Blood Donation Camp	4	35
Nirbhay Kanya Abhiyan	SPPU	Nirbhay Kanya Abhiyan Counseling	4	28
Workshop on "Disaster Management"	Savitribai Phule Pune University Board of Students' Welfare Department and Life Saver Fire Services, Nigdi, Pune	Workshop on "Disaster Management"	6	45

International Women's Day	Swami Samarth Pratishthan, Jamkhed	International Women's Day	4	28
Orphanage Home Visit	Aashram of Shree Dadamaharaj Natekar Moraya Trust, Chikhali, Pune.	Orphanage Home Visit	3	20
Tree Plantation Drive	Pushpak Amusement Ltd, Appu Ghar Nigdi, Pune-44.	Tree Plantation Drive	4	20
Yoga Day	Dr. A.B.Telang Senior College of Arts, Science and Commerce	Yoga Day	5	8
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	"Prof. Abhijit Pradhan JSPM RSCOE"	Institute	01
Faculty Exchange	"Prof. Meenakshi Duggal JSPM RSCOE"	Institute	02
Faculty Exchange	"Prof. Pramila Parekh JSPM RSCOE"	Institute	01
Student Exchange for A seminar on Supply Chain Management - Case of Mumbai Dabbawalas"	Students	Institute	15
Student Exchange for State Level Seminar on "Sustainable Development in VUCA World"	Students	Institute	20
Student Exchange for Workshop on Disaster Management	Students	Institute	12
Student Exchange for Workshop on Capital Market Awareness.	Students	Institute	12
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industry Institute Linkage	Industry Institute Linkage	Akruti Marketing and Technologies	20/05/2018	20/07/2018	01
Industry Institute Linkage	Industry Institute Linkage	Satav Automotive LLP	20/05/2018	20/07/2018	01
Industry Institute Linkage	Industry Institute Linkage	S.K Developers, Chakan	20/05/2018	20/07/2019	01
Industry Institute Linkage	Industry Institute Linkage	Birla Diagnostics wellness centre	20/05/2018	20/07/2018	01
Industry Institute Linkage	Industry Institute Linkage	S.K CONSTRUCTION	20/05/2018	20/07/2018	01
Faculty exchange	Faculty exchange	ASM Institute of Business Management Research (Dr. Bharat Kasar ,INCON)	11/01/2019	11/01/2019	01
Faculty exchange	Faculty exchange	ASM Institute of Business Management Research (Dr. Asita Ghewari ,INCON)	11/01/2019	12/01/2019	02
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
S V Tech Engineering Consultants Pvt. Ltd.	09/01/2019	Job Fair	16
Boundless Education Services	07/02/2019	Training	5

De Facto Veritas Certification Pvt. Ltd.	07/02/2019	Certification	1
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12	12

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
AUTOLIB	Fully	NG	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	131	60882	0	0	131	60882
Reference Books	4	240	0	0	4	240
e-Books	500	0	879	0	1379	0
Journals	12	10910	6	14420	18	25330
e-Journals	5000	13570	5000	13570	10000	27140
Digital Database	1	13570	0	13570	1	27140
CD & Video	10	0	0	0	10	0
Library Automation	1	88000	1	87750	2	175750
Weeding (hard & soft)	0	0	0	0	0	0
Others(spe	8	12455	8	12047	16	24502

cify)

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Bharat Kasar	EPM- Introduction	Google Drive	10/08/2018
Dr. Bharat Kasar	EPM- Unit 1	Google Drive	24/08/2018
Dr. Bharat Kasar	MFS- Unit 1	Google Drive	18/01/2019
Dr. Asita Ghewari	BRM- Unit 1	Google Classroom	24/08/2018
Dr. Asita Ghewari	OB	Google Classroom	24/08/2018
Dr. Asita Ghewari	HRM	Google Classroom	05/02/2019
Prof. Ritu Kasliwal	ABD	Google Classroom	07/10/2018
Prof. Ritu Kasliwal	FM	Google Classroom	06/01/2019
Prof. Rajech Londhe	LAB	Google Drive	11/08/2018
Prof. Rajesh Londhe	MIS	Google Drive	12/01/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	65	42	65	0	2	6	6	4	9
Added	21	21	21	0	0	0	0	100	0
Total	86	63	86	0	2	6	6	104	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

104 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Clarity English Success (Grammar/ Writing/ Reading/ Speaking / Listening/ Pronunciation) Self Assessment Content with Built in Voice Recorder. Soft Skill and Personality Development full Version Software.Lecture Capturing system in Classrooms	https://drive.google.com/open?id=1nDG1hBdcpgudo6IZJoyUzXVci4iQDmHm

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
9.5	6	19.8	19.42

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintaining and utilizing physical: Institute has proper systems and procedures in place for maintaining and utilizing physical and support facilities. ? Stock register is maintained where all the fixed asset are recorded after purchase. Each asset is given a dead stock number for identification. ? Inspection and verification of fixed assets is done at the end of every academic year. ? Lift is maintained through Annual Maintenance Contract (AMC) with Kone Elevators India. Pvt. Ltd. under which Lift is inspected 12 times in a year. ? Potable drinking water is made available through water purifier and cooler. AMC is signed with Eureka Forbes for maintenance of the water purifier. The administrative staff maintains the periodic cleaning of water cooler. ? 25 KVA backup is available through Kirloskar Genset. The maintenance of Genset is done through local vendor as and when required. ? Full time Gardner is hired for garden maintenance. ? Sweepers, Wet sweeper and Peons takes care housekeeping. ? A well maintained full fledged Fire Fighting system comprising of: (i) separate overhead water tank, (ii) Hydrant Valves : 04 No. (iii) Booster Pump (3 HP) : 01 No. (iv) Fire Alarm Panel : 01 No. (v) MCP, Hooter: 04 no. (vi) Fire Extinguisher ABC type : 10 No. is in place. MoU is signed with Life Savers Fire Services for maintenance of Fire Fighting System. ? A Fully functional institute website is developed and maintained by Genus IT Solutions. ? Full time librarian and peon maintain the cleanliness of library. Library Stock checking is done at the end of academic year by the task force committee of faculty members. ? Library automation software, Autolib, is purchased and installed in the institute library. Accession of books is done through bar coding. ? The parent trust has tie-ups with vendors related to civil work, plumbing, sanitation, electrical, interiors works who maintain the physical facilities on call basis. ? Security services are outsourced and parent trust has security services contract with GSF Pvt. Ltd. Security Services. Institutes contribution is credited to Parent Trust's account. ? Full time technical person is appointed by the parent trust for the maintenance of computers and peripherals who is available on call. ? MoU is signed with sister college, Dr. A. B. Telang Senior College located in the same campus and the gymkhana and sports facilities of that college are shared by the students and staff of the institute. Separate Physical Director is appointed by the sister college.

<https://www.campmba.com/assets/acar/4.4.2%20Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.%20academic%20and%20support%20facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship Provided by the Institution(CHARITY)	14	99620
Financial Support from Other Sources			
a) National	Rajarshi Chhatrapati Shahu Maharaj Shikshan	83	5246521

	Shulkh Shishyavrutti Yojna (EBC)OBC, SEBC, VJNT SBC Welfare DepartmentSocial Justic and Special Assistance Department (SC SC Free Ship)Tribal Development Department (ST)		
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	13/08/2018	103	Ms Soniya Kumar, Vivek Kashikar, In-house faculty Members
Yoga and Meditation	21/06/2019	103	Ms Saloni Jadhav, Ms. Uma Daunde
Soft Skill Development	08/06/2018	103	College Faculty Members
Remedial Coaching	15/11/2018	42	All Institute Faculty Members
Remedial Coaching	19/03/2019	37	All In house Faculty Members, Dr. Amey Chaudhari, Dr. Ajit Pittlelu
Language Lab	08/10/2018	103	ETNL Language Lab Nagpur, Clarity English Success Software
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Capital Market Awareness	0	58	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	HDB Financial services Raj Patki Infracore Pvt Ltd ATOS Syntel Ltd Infosys Ltd Housing.com Cognizant Technology Solutions India Pvt. Ltd. Tata Motors Natasha eye care and research center Denasa Buildcon Engineers and Contractor Aptiv Shree Plastics Sha	32	26
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	0	000	00	00	00
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Youth Festival	Inter-collegiate	32
International Womens Day	Inter-collegiate	20
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	0	0	00	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institute has constituted various bodies and committees having representation of teaching staff, non-teaching staff, students, management and other stakeholders for smooth functioning and development of institute. Students are actively participated in various academic and administrative committees such as IQAC, Library committee, Magazine committee, Anti-Ragging committee, SC/ST Atrocities Committee, Internal Complaint Committee (ICC) and Start-up and Innovation Committee etc. These committee conduct the meeting as per the schedule and students provide their valuable suggestion. If other committee member feel to be relevant, the appropriate action has to be taken care by the institute. Apart from that students take initiative for conducting various curricular and extra-curricular activities. Students representation on various committees allows them to interact, suggest and express their views on the related matters which they confer in the respective committee meetings.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Though Alumni association is not registered, alumni meet has been conducted. Activities conducted in association with alumni include: 1. Job Fair in association with Alumni, Ms. Priyanka Suryavanshi 2. Student interaction and guidance by alumni include Mr. Dinesh Bhuvad, Ms. Priyanka Alat, Mr. Amol Birajdar.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Camp Education Society is educational trust with over 475 members. The Governing Body members are elected through elections after every five years. The Governing Body comprises of eminent personalities like successful Doctors, Scientist of repute, Advocates, businessmen, who are thriving in different walks of life. Moreover, more than fifty percent of the Managing Board members are alumni of Camp Education Society. Institute has experienced, enthusiastic and dynamic think tank as a part of College Development Committee (CDC), Formerly Local Management Committee (LMC). The CDC has representation of the parent Trust, Teaching and Non-teaching staff and student. They guide, initiate and motivate the staff and students. Management representatives actively involve themselves in creating a cohesive environment for various stakeholders in achieving the goals and objectives of the institute. Autonomy is practiced by management in decision making and is proactive in providing resources to ensure fulfilment of mission. Committee form of structure is practised in the functioning of the institute. IQAC Committee, formerly Academic Committee steers the academic activities. The responsibilities of College Examination Officer who takes care of examinations and evaluation activities, Student Welfare Officer, who takes care of welfare activities of the students, are held by faculty members. Various committees such as IQAC Committee, Anti Ragging Committee, Women's Grievance Committee, Grievance Redressal Committee, Student Welfare Committee, Library Committee, Start-up and Innovation Committee, etc. having the representatives as per statute are functional. Suggestion box scheme is implemented in the institute. Suggestion box is in place in the premises where the students can drop their suggestions. The suggestions received in the suggestion box are periodically collected and are discussed in the respective Committee meetings. Pertinent suggestions are taken up and minor decisions and actions are taken accordingly. Major suggestions are forwarded to the CDC committee through IQAC committee. Suitable actions are taken once the decisions are made by the respective committees. Feedback is taken from the stakeholders periodically and requisite actions are taken on suggestions made.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College has constituted a systematic plan to enhance the competencies and capabilities of its faculty members. In order to work out this plan in practice the following strategy is adopted: • The college appoints qualified staff as per the UGC, State Government and University guidelines. • The staff members are encouraged to enhance their professional competencies by participating in seminars, conferences, faculty development programs. • The Director in consultation with the IQAC, sets targets to be accomplished by each department for every academic year. • The general staff meeting is organized to identify the opportunities and visualize the challenges.

Teaching and Learning	Smart boards and PD software were installed. Google classroom facility is used for sharing study materials, quizzes etc. Teachers were deputed for FDPs, Seminars to upgrade their knowledge. Institution followed student centric Teaching - Learning methods over years. Teachers continuously improved delivery system by adapting the Plan, Deliver, Check, Act cycle. Teachers carefully design delivery content, student participation assignments and implement it to the last detail during semester for every course. Institute dedicated to the cause of augmenting student-centric focus, innovative exercise of digital teaching - learning platform was implemented to only few specific courses on an experimental basis.
Examination and Evaluation	At the beginning of every semester faculty members communicate their concurrent evaluation parameters to students. Exam time tables are displayed on notice board. Faculty members evaluate level of examination questions set by the university for End Term Examination. Faculty members of each course supplement content together with assignments to be completed by students to augment prescribed syllabus. Hence a continuous effort is being exercised to add value to students and prepare them to meet current needs of industry. To administer uniformity for conduct of internal assessment which incidentally would be accountable for overall assessment of students.
Research and Development	Two Faculty members are pursuing Ph. D. Total 11 research papers are published and presented in the reputed journals. To inculcate research environment amongst the students, Business Research Methods Live Project Competition was conducted.
Library, ICT and Physical Infrastructure / Instrumentation	Library is fully automated through Autolib software all classrooms are smart classrooms, wi - fi facility has been installed. Computer laboratory for students is being revamped with new computing systems and furniture. A Language laboratory for practicing communicative English has been established during the academic year 2018-19.

Human Resource Management	All Teaching and non-teaching staff are encouraged to participate in seminars, workshops, FDP's, PDP's, LDP's, etc. Leave and Financial aids are provided to attend the same. Performance appraisal forms are filled by all staff members and forwarded to Director.
Industry Interaction / Collaboration	7 seminars / workshops for students and faculty members were organised by the institute throughout the year. Mr. Sangram KadamVP and Business Leader -Asia Pacific, Middle East and Africa at KPIT, India, Mr. Dinesh Bhuvad, Vice President, Barclays, Mr. Devdatta Mandore, Founder, Webclincher, Mr. Raghunath Medge, President, Nutan Mumbai Tiffin Box Suppliers Charity Trust (Mumbai Dabbawala), Mumbai, Mr. Prasad Mahale, Vice President, Indian Card Clothing, Shri. Dattatraya Suryavanshi Mr. Omprakash Bahiwal, Shri. Pankaj Mathkar were the eminent industry persons who interacted with students. Institute signed MoU with 3 corporates.
Admission of Students	The admission process is strictly followed by the State Common Entrance Test Cell, Maharashtra State. It follows rules, regulations and guidelines set up by the DTE. Efforts are made to attract students through social media and institute website. The institute has been successful in admitting 100 student intake.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Academic calendar, university syllabus and Time tables are available on the institute website and timely communicated to the students through google classroom and social media.
Administration	Library is fully automated. Circulars and Notices are communicated through SMS and social media along with displaying on the notice boards of the institute.
Finance and Accounts	Institute finance and accounts are maintained through Tally software. The institution has been using a competent software to maintain and manage the inflow and outflow of the finances. The accounting starting from the foundation entries till production of statement of accounts and financial reports required

	for strategic management, in particular strategic planning are being produced through usage of software.
Student Admission and Support	Student admissions are done through centralised DTE process (Which is fully online and there is no intervention of institute). Admission schedule, Fees structure and other related information are made available on institute website.
Examination	Students fill online examination forms, revaluation forms and any grievances through SPPU portal. 100 communication with the University examination and evaluation department related to examinations and student grievances is through webmail. From SPPU End term examination question papers are received online half an hour before commencement of exam. Concurrent evaluation marks are communicated to the University through online process. Every faculty member feeds the course marks through his / her respective university login.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mrs. Swati S. Patil	Library Readiness for NAAC Accreditation	Yashaswi Education Society's International Institute of Management Science Chinchwad Pune	500
2018	Dr. Bharat P. Kasar	Director Workshop	Arthtech Knowledge Techno Management Pune	1000
2018	Prof. Mehul Saudagar	Research Methodology Data Analysis	JSPMS Rajarshi Shahu College of Engineering Department of Management (MBA)	500
2018	Prof. Londhe Rajesh J.	SAHYOG Program	SPPU CENTRE FOR INNOVATION INCUBATION LINKAGE	500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Sustainable Development in VUCA World		07/03/2019	07/03/2019	15	0
2019	Disaster Management	Disaster Management	30/01/2019	31/01/2019	10	4
2019	Supply Chain Management - Case of Mumbai Dabbawalas	Supply Chain Management - Case of Mumbai Dabbawalas	13/03/2019	13/03/2019	20	7
2019	Nirbhay Kanya workshop (Counselling Session)	Nirbhay Kanya workshop (Counselling Session)	05/02/2019	05/02/2019	5	4

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Finance and Accounts on Revised Syllabus 2019 organized by Raigad Dnyanpeeths RIMRD	1	28/06/2019	28/06/2019	01
Panel Discussion for UGC Ph.D. Course Work at Neville Wadia IMSR	1	12/06/2019	12/06/2019	01
International Conference at ASM IBMR	2	12/01/2019	13/01/2019	02
State Level	1	13/10/2018	13/10/2018	01

Seminar at ASM IBMR				
Short Term FDP on Innovative Teaching Skills for Management Teachers organized by Faculty Development Centre UGC-HRDC, SPPU Pune	1	21/07/2018	28/07/2018	07
One day FDP HR Accounting and HR Analytics Iorganized by NIPM (Pune Chapter	1	31/08/2018	31/08/2018	01
National Level Seminar Decision Science - A Tool for Business Development at ASM IBMR	1	23/02/2019	23/03/2019	01
Seminar on Overview of BRM at PIBM	1	10/08/2018	10/08/2018	01
National Level Seminar at Progressive Education Society's IMCD, Nigdi, Pune in association with SPPU On Entrepreneurship Spirit.	1	09/02/2019	10/02/2019	02
Workshop organized by Savitribai Phule Pune University at iCentre for innovation incubation linkagei SPPU department	1	08/03/2019	09/03/2019	02
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

2	2	0	0
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF Facility is Provided. 50 percent concession in tuition fees for wards of employees studying in any school or college of Camp Education Society. (Wards of 03 employees of institute were given 50 percent concession in tuition fees for school and college education in sister institute). Casual Leave and Medical Leave is granted to the staff as per University Act. Holidays as per SPPU and Society Calendar. Vacation Leave is given to teaching staff twice a year. Maternity Paternity Leave is provided to the staff. Medical leave is given the staff after confirmation of services as and when required. Group Insurance scheme is applicable to staff. Short leave of 1 -2 hours for attending parents' meet, bank work is allowed occasionally as per requirement. Tea is provided two times in a day in the institute. Compensatory off is given to the staff if they work on holidays. Function for welcome for new joining and farewell for staff leaving institute due to retirement /separation is arranged. Pantry facility is provided by the institute. Recognition in the form of appreciation letter is given for special achievements. Financial support for attending FDP/LDP/PDP, Seminar and Conference is given. Duty Leave for attending FDP/LDP/PDP, Seminar, Conference.	PF Facility is Provided. 50 percent concession in tuition fees for wards of employees studying in any school or college of Camp Education Society. (Wards of 03 employees of institute were given 50 percent concession in tuition fees for school and college education in sister institute). Casual Leave and Medical Leave is granted to the staff as per University Act. Holidays as per SPPU and Society Calendar. Maternity Paternity Leave is provided to the staff. Earned Leave is given to the Non-Teaching staff. Medical leave is given the staff after confirmation of services as and when required. Group Insurance scheme is applicable to staff. Short leave of 1 -2 hours for attending parents' meet, bank work is allowed occasionally as per requirement. Tea is provided two times in a day in the institute. Compensatory off is given to the staff if they work on holidays. Function for welcome for new joining and farewell for staff leaving institute due to retirement /separation is arranged. Pantry facility is provided by the institute. Recognition in the form of appreciation letter is given for special achievements. Financial support for attending FDP/LDP/PDP, Seminar and Conference is given. Duty Leave for attending FDP/LDP/PDP,	Scholarship to eligible students. Student Welfare activities are conducted round the year. Yoga workshop, Disaster Management Demonstration, Personality Development via workshops, participation in activities at college and intercollegiate educational, sports cultural events.

Healthy and Hygienic environment is maintained in the institute. Institute has open door policy for any sort of grievance. Any employee can approach Director or Chairman of Society in case of grievance. Non-financial (on duty leaves) support for higher education.

Seminar, Conference. Healthy and Hygienic environment is maintained in the institute. Institute has open door policy for any sort of grievance. Any employee can approach Director or Chairman of Society in case of grievance. Non-financial (on duty leaves) support for higher education.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is conducted periodically with help of senior accountant from parent trust. Through internal audit authenticity and correctness of all books of accounts entries, Tally entries are verified. External Audit- Accounts are audited at end of financial year by statutory auditors, Joshi, Borse Pol, Chartered Accountants. No major findings or objections made by external auditor till date. Audit is conducted in accordance with ICAI Auditing standards to obtain reasonable assurance about financial statements to be free from material misstatements, verify preparation and fair presentation of financial statements, evaluate appropriateness of accounting policies used and reasonableness of accounting estimates.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC Peer Team	Yes	Internal Audit Committee
Administrative	Yes	NAAC Peer Team	Yes	Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. As the institute is conducting only one professional PG program (MBA), need for the formation of Parent - Teacher Association was not felt. 2. GFM has one to one interaction of the with the parents of the respective students as and when required. The students being major and mature, hardly it is required to interact with the parents. 3. One parent representative is member of the Anti Ragging Committee of the institute. Institute has open door policy and any parent can directly approach the staff member or Director as and when required.

6.5.3 – Development programmes for support staff (at least three)

Librarian, Ms. Swati Patil, attended workshop on “Library readiness for NAAC Accreditation” organized Yashaswi Education Trust’s IIMS on Nov. 30, 2018. Librarian, Ms. Swati Patil, attended workshop on “Strategies for Transforming Libraries Growing Trends And Technologies” organized by DELNET on Feb. 02, 2019. Accountant, Ms. Kalpana Karwande, undergone training program on “Basic Training for Tally And GST” conducted by Antraweb Technologies Pvt. Ltd. 2 Days training on July, 13 14 2018

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Institute has installed Smart Classrooms, Language Lab and Personality Development Lab. 2. Vriddhi Library software is replaced by Autolib Library Management Software in institute Library 3. Institute has installed OPAC Facility for Library 4. Institute has renewed DELNET software 5. Institute took membership of e-Shodhsindhu 6. Institute took membership of NIPM

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	A seminar on Supply Chain Management - Case of Mumbai Dabbawalas”	24/01/2019	13/03/2019	13/03/2019	40
2019	Workshop under Nirbhay Kanya Abhiyaan -Felicitation of Successful Women	24/01/2019	08/03/2019	08/03/2019	25
2019	State Level Seminar on “Sustainable Development in VUCA World”	24/01/2019	07/03/2019	07/03/2019	74
2019	Nirbhay Kanya Abhiyan (Counselling Session)	24/01/2019	05/02/2019	05/02/2019	37
2019	Personality Grooming	24/01/2019	01/02/2019	01/02/2019	43

	session				
2019	Workshop on Disaster Management	24/01/2019	30/01/2019	31/01/2019	40
2019	Job Fair	10/10/2018	20/01/2019	20/01/2019	60
2019	Youth Festival	10/10/2018	13/01/2019	13/01/2019	68
2018	Business Research Methods Live Project Competition.	10/10/2018	20/10/2018	20/10/2018	58
2018	Capital Market Awareness.	08/06/2018	09/09/2018	09/09/2018	32
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day Program	08/03/2019	08/03/2019	25	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Institute has installed 12 KWH Roof Solar PV system which is generating more than 16000 units of electricity per year and institute consumes approximately 10000 units per year. Hence institute generate 150 of required energy . Excess energy is supplied to Mahadiscom (Maharashtra State Electricity Distribution Co. Ltd.).

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Braille Software/facilities	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2018	1	1	19/09/2018	01	Tree Plan tation Drive	Inspiring Students for affor estation	20
2019	1	1	12/01/2019	01	Visit to Old Age Home, hostel for downt rodden children and Gurukul	Sensitize students of the hardship of underp rivileged children and senior citizens	20
2019	1	1	20/01/2019	01	Job Fair	To provide the platform to aspiring job seekers and to connect with local employer	65
2019	1	1	16/01/2019	01	Blood Donation Camp	Guide the students about the importanc e of blood donation and motivate to take part in this noble cause	15
2019	1	1	01/02/2019	01	Personali ty Grooming Session	Session on person ality dev elopment, interview technique s and pre sentation skills	100
View File							

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Handbook	02/07/2018	Institute has code of conduct handbook which covers human values and Professional Ethics for various stakeholders. For new entrant students, faculty members brief as well as distribute the hard copy of handbook. The follow up and implementation has been taken care by various statutory committee and faculty members. Code of conduct for other stakeholders communicated through the IQAC meetings.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	25
Visit to Old Age Home, hostel for downtrodden children Gurukul	12/01/2019	12/01/2019	20
Blood Donation Camp	16/01/2019	16/01/2019	15
Job Fair	20/01/2019	20/01/2019	65
Republic Day	26/01/2019	26/01/2019	22
Disaster Management	30/01/2019	31/01/2019	60
Personality Grooming Session	01/02/2019	01/02/2019	100
Nirbhaya Kanya Abhiyan (Counselling Session)	05/02/2019	05/02/2019	48
International Womens Day Celebration	08/03/2019	08/03/2019	55
International Yoga Day	21/06/2019	21/06/2019	21

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institute has strived for sustainable growth and has taken eco-friendly initiatives since inception. A few of the eco-friendly initiatives practices since inception include: 1. Eco-friendly infrastructure: The building is constructed in East-West direction providing adequate natural day light and air flow. The rooms and corridors are designed to have large glass windows that result in very well illumination and ventilation. This has helped to significantly reduce the electricity consumption. Further, instruction boards

are displayed at every electrical switch point to 'switch off the fans and tube lights when not required' and it is also observed that it is practiced by the students and staff members.

2. 100 renewable energy campus: The institute has installed roof top solar photo voltaic power generation plant with 12 KWH power capacity that generates 150 of power requirement making the institute not only self-sustainable but supplying renewable energy to the State Electricity Company (MSEDCL).

3. Towards paperless office: To minimise the use of paper and save nature, the institute has 100 computers on LAN and intra-institute communication is done through sharing of documents and files (Word/ Excel/ PPT) through LAN. Staff and students are encouraged to use one side blank pages for internal communication (Notices/Circulars) significantly reducing the paper consumption. Students are encouraged to submit their term work, project reports, etc. using back to back printing. The study material is shared with the students through digital media. (Google classroom)

4. Green landscaping: The institute has maintained lush green campus with well designed landscaping. Tree plantation drives are conducted every year within and outside the campus that inculcates good habits and love for nature in the students.

5. Rain Water harvesting: The institute has rain water harvesting system in campus that collects rain water in a borewell located in the campus. Specifications of rain water harvesting: Bore well size: 150mm - 01 No. Bore well Depth: 150 ft.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Title of the Practice: Proactiveness in overall development of students
Objectives of the Practice: 1. Academic development of students 2. Overall grooming of students 3. To inculcate human values in students to become globally responsible citizens.
Context: The institute always strives for the overall development of budding managers and conduct academic and non-academic activities round the year to accomplish 'Proactiveness', that is one of the core values of the institute.
The Practice: All the academic and non-academic activities are coordinated and conducted by the students under the guidance of the faculty members. This gives the exposure to the students honing their communication skills, soft skills, leadership and team spirit. Task force committee structure is created for activities. The committee responsibilities include overall coordination, anchoring, escorting, hospitality, venue decoration, discipline, etc. comprising of students and faculty members. The students are able to work in different committees giving them exposure to different roles throughout the year. Academic activities include seminars, conferences, workshops, inhouse and intercollegiate competitions, industrial visits, etc. The topics / themes of these activities cover various academic functional areas like Marketing, Finance, HR, Operations, etc. and emerging industry relevant topics that bridge gap between the industry academia. Non-academic activities include blood donation camps, tree plantation drives, prominent National and International days celebration like International Women's Day, Youth Day, Teacher's Day, Unity Day, Yoga Day, etc., Financial literacy workshop, FIT India rally, Cleanliness drive, Nirbhay Kanya Abhiyan activities, visits to old age homes, orphanages, social visits, raising of funds for calamity hit people that include draughts, floods, etc..
Participation of the students in these activities inculcate human values, social awareness and develop sensitivity towards environmental and social issues.
Problems Encountered and Resources Required: No problems are encountered as the meticulous planning required in all such activities is done by the students under the guidance of eminent faculty members and the autonomy

to plan and conduct all such activities is with the Director and Faculty members of the institute. Evidence of Success: ? One-month 'Certification programme on GST' was availed by interested students as a part of additional inputs. ? 'Certificate Course on Personality Development (ASTSWP module)' from PITS' Professional interactive Trainings was conducted for the students during the academic year 2018 -19. ? The Language lab, Soft skills Lab and Personality development Lab were rejuvenated during the academic year. ? Two classrooms were upgraded as SMART classrooms with interactive white boards, multimedia speakers. ? Over 10 major co-curricular activities were successfully conducted during the academic year 2018 -19. ? Over 9 major extracurricular activities were successfully conducted during the academic year 2018 -19. Best Practice 2:

Title of the Practice: Inclusive Education Objectives of the Practice: 1. Provide quality education to all the aspirants irrespective of caste, creed, religion gender. 2. To provide barrier free learning environment for girls and divyangjan students. Context: The institute has premeditated its core values that include: (i) Inclusive education (ii) Transparency (iii) Equity (iv) Economy As the phrase goes, 'Walk the Talk', the institute has been practicing the above core values in admission process, teaching-learning process and infrastructure augmentation. The Practice: The institute caters inclusive education policy. The policies are framed such that students from all socio-economic strata can avail quality education in affordable fees. The admissions are done through common entrance test administered by CET Cell, Government of Maharashtra and Admission Regulating Authority, Govt. of Maharashtra. The seats are allotted as per the existing norms of government and the general merit list is approved by government authority. The admission process is transparent and purely on merit basis. Scholarships are availed by the students as per applicable government norms that include all the socio-economic strata of society. Additional institute level scholarship is also given to the needy students by the Parent Trust. All the safety precautionary systems are in place like campus is under CCTV surveillance, High wall compound for campus, 24 X 7 Security Guards on campus, separate common room for girls. Various committees including Internal Complaints Committee, SC/ ST Atrocities Committee are functional to take care of day to day problems of students. The campus has various amenities like ramp, wheel chair, Lift, Toilet for Divyangjan, spacious lobbies for the convenience of divyangjan students. Problems Encountered and Resources Required: No major problems were encountered. The institute has made the requisite investment in the necessary infrastructure facilities and other amenities. Evidence of Success: ? The admission figures over the years showing representation of all categories of students (boys and girls) reflect the transparency in admission process. The ratios of the students from various socio-economic classes and the proportion of girls boys depicts the inclusive education policy adopted and practised by the institute. ? Zero complaint has been registered with Internal Complaints Committee and SC / ST Atrocities Committee since inception of the institute.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.campmba.com/assets/acar/2%20Best%20practices_2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness "Education is the manifestation of the perfection already present in man." – Swami Vivekananda. Parent Trust established in 1885 has its motto of "Service and Sacrifice" and has been working in the education field for over 135 years availing education for the common people. Education to the deprived and inculcating human values in the future generation has been on

priority in the working of parent trust. Parent trust gives helping hand through scholarships to needy students. In line with the motto of parent trust, institute has vision as "Providing Conducive Environment for Developing Business Leaders" and Mission as "Building Professional Careers with Human Values". Since inception institute has thrust on creating conducive environment through incremental improvements in curricular aspects, teaching-learning, evaluation, Research, Innovation, Extension, infrastructure, learning resources, student support, progression of students, governance, leadership and management. Through the augmentation of physical facilities like 100 SMART Classrooms, Language Lab and Personality Development Lab teaching - learning effectiveness was enhanced in the academic year 2018-19. The institute conducted following cocurricular and extra-curricular activities in the academic year 2018-19 for the academic and overall development of the students:

Co-curricular Activities (2018-19): The fresh batch of students were welcome through induction programme, Shubharambh 2018 - Instigating Voyage of Excellence, wherein eminent corporate and academic personalities interacted with the students. Workshops on topics, 'Capital Market Awareness', 'Personality Grooming session', 'Disaster Management', "Supply Chain Management - Case of Mumbai Dabbawallas", State Level Seminar on "Sustainable Development in VUCA World" were conducted. Live Project Competition on 'Business Research Methods' was conducted where students conducted research survey and presented their research work. Students visited Adarsh Gram (Ideal Village), Ralegan Siddhi, that gave an insight of a self- sustained village where the village is prospering with the help of modern technology and self- restrain. Job Fair was conducted where the companies offered final placement and Summer Internship offers to the students. Extra-Curricular Activities: The prominent days with National International importance like, Teachers Day, Youth Day, Yoga Day, Unity Day, Marathi Day, International Women's Day were celebrated on campus. The institute conducted tree plantation Drive, Blood Donation Camp, Visit to Old Age Home, Hostel for Downtrodden Children and Gurukul, etc. that sensitised the students towards social issues and inculcated human values. Counselling Session for the girl's students was conducted under the Nirbhay Kanya Abhiyan of SPPU. As per the famous quotation of Swami Vivekanand mentioned above, the institute has the distinctiveness of giving the best physical and academic environment to make the students realise their hidden potential and groom as the best business leaders with human values.

Provide the weblink of the institution

[https://www.campmba.com/assets/acar/Institutional%20Distinctiveness 2018-19.pdf](https://www.campmba.com/assets/acar/Institutional%20Distinctiveness%202018-19.pdf)

8.Future Plans of Actions for Next Academic Year

In line with the perspective / strategic plan the following initiatives are planned / underway covering various academic and other development areas for the academic year 2019-20. The institute plans to start the additional certification courses in line with the SPPU MBA 2019 revised syllabus. In this, the institute plans to offer the courses in Foreign language and personality development and soft skills. Institute plans to conduct the seminars / workshops under 'Start-up Incubation Centre' initiative. The institute plans to apply for permanent affiliation of SPPU from the academic year 2020-21. Once the permanent affiliation is sought, the process to apply for 2 (f) 12(B) status will be initiated. Under the local chapter of SWAYAM / NPTEL, students and faculty members would be encouraged to enrol for various online courses from the academic year 2019-20. Institute is in the process of starting annual inhouse magazine. Adhering to the quality policy, institute plans to work on following areas:

Academic: To enhance industry - academia interface giving corporate exposure to budding managers, institute plans to conduct state level seminars, one day workshops on various apt themes. Institute would be conducting industrial visits to build practical insight of the functioning of corporates. Eminent corporate

personalities would be invited on campus during various programs. Eco-friendly Infrastructure: The academic infrastructure would be augmented by purchasing latest teaching equipment. Physical infrastructure would be uplifted by making conducive and eco-friendly changes. Human values: The institute proposes to start NSS unit of SPPU from the academic year 2019-20. Under the NSS unit, various nation building social and environmental activities would be conducted to sensitise the students towards social issues and inculcate human values. The activities may include celebration of prominent National and International days, tree plantation drives, cleanliness drive, blood donation camp, visit to orphanages / old age homes / social visits, raising of funds for calamity hit people that include draughts, floods, etc.